

*THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION*

**SHELBURNE HISTORIC PRESERVATION  
& DESIGN REVIEW COMMISSION  
AUGUST 10, 2023  
Minutes**

**Members Attending:**

Ruth Hagerman, Fritz Horton, Tom Koerner, Ann Milovsoroff, Dorothea Penar, Marc Vincent, David Webster

**Staff Attending:**

Susan Cannizzaro, Aaron DeNamur, Matt Lawless, Kit Luster

**Others Attending:**

Rosalyn Graham, Colleen Haag, David Hall, Rebekah Hopkinson, Cory Irish, Stephen Selin

**Call to Order:**

Fritz Horton called the meeting to order at 8:30 a.m. and introductions were made.

**Approval of Minutes:**

David Webster moved to approved the minutes of July 13, 2023. Ruth Hagerman seconded the motion. Marc Vincent noted his name was misspelled in the minutes. The minutes were unanimously approved with this correction.

**Design Review Application DR23-09 (Continued) – Eric Sawyer & Rebekah Hopkinson, 19 Railroad Lane:**

Rebekah Hopkinson and their contractor, Cory Irish, were present. The members were reminded that this application is a continuation for a request to demolish a porch that had been added to the house, and a new bedroom will be constructed on the same footprint. Cory Irish explained that the bedroom can be constructed on a concrete foundation or porch piers. The windows will be Harvey vinyl replacement windows, and the siding will match the existing 4” white vinyl siding. David Webster asked about the window trim and requested that it match the existing. There was a brief discussion regarding the foundation options; Tom Koerner suggested the porch piers be used.

Tom Koerner moved to recommend approval of the application with the foundation being porch piers and the new siding and trim to match existing. Ruth Hagerman seconded the motion, which was unanimously approved.

**Design Review Application DR23-07 (Continued) – Town of Shelburne, 2 Church Street (Parade Ground):**

Matt Lawless stated that he was in attendance on behalf of the application. Stephen Selin was also present for this application. The historical importance of the Parade Ground was discussed and Dorothea Penar distributed some notes about the history of the Parade Ground. Dorothea

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stated that the Selectboard is looking for two recommendations from the HP&DRC: 1) Should there be a pavilion on the Parade Ground, and 2) if yes, what should it look like.

Stephen Selin commented that the Parade Ground had been a farm deeded to the Town prior to the land being used as a parade ground. The deed from the Harringtons to the Town stated the land is to be used as a parade ground or a green.

Marc Vincent stated if people are aware of the history of the Parade Ground, then he feels the proposed pavilion is acceptable. He suggested there could be signage explaining the history.

Stephen Selin added that the pavilion would add a focal point to the Village, while still maintaining open space since there are no sides on the structure. He continued to say it could be a nod to a welcoming public space where people could meet to sit and have a cup of coffee or eat at the benches.

Dorothea Penar suggested that the project be done incrementally with perhaps the sidewalk and picnic tables first to see how the space is used before a pavilion is constructed.

Following further discussion, Dorothea Penar moved to recommend to the Selectboard and Development Review Board that the proposed pavilion not be built on the Parade Ground. David Webster seconded the motion. The motion passed with a 5-1-1 vote, with Marc Vincent opposing and Ruth Hagerman abstaining.

Marc Vincent left the meeting.

Dorothea Penar moved to recommend that the sidewalks and landscaping as shown on the plan be approved. Ruth Hagerman seconded the motion, which was unanimously approved.

**Other Business:**

Fritz Horton requested that a discussion on the Downtown Designation be included on the next meeting agenda.

**Adjournment:**

The meeting was adjourned at 9:50 a.m.

Respectfully submitted,  
Susan Cannizzaro