

THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES ARE SUBJECT TO CORRECTION BY THE SHELBURNE HISTORIC PRESERVATION AND REVIEW COMMISSION. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE COMMISSION

**SHELBURNE HISTORIC PRESERVATION &
DESIGN REVIEW COMMISSION**

August 12, 2021

Minutes

Members Attending:

Ruth Hagerman, Fritz Horton, Tom Koerner, Ann Milovsoroff, Marc Vincent

Staff Attending:

Susan Cannizzaro

Others Attending:

Ron Wanamaker, Brian Knight

Call to order:

Fritz Horton called the meeting to order at 8:30 a.m. and introductions were made.

Approval of Minutes:

Approval of minutes was tabled.

Design Review Application DR21-14 – Shelburne Museum, 5555 Shelburne Road:

Ron Wanamaker represented this application requesting approval for an ADA accessible ramp to the Shelburne Museum's administrative office building. The ramp will be a pre-fab aluminum ramp with a brushed finish. Mr. Wanamaker added that the ramp will consist of two 15' sections.

The members briefly discussed the proposal and raised a few questions. Following this, Tom Koerner moved to approve the application as submitted. Ruth Hagerman seconded the motion, which was unanimously approved.

Ron Wanamaker left the meeting.

Town Clock:

Fritz Horton reported that the Town Hall clock has been running for 4 weeks within one minute of the actual time without any adjustments.

Town Hall Curtains:

David Webster was not present to provide an update on the Town Hall curtain project. The members discussed a possible fund-raising campaign for the cost of the permanent curtains. Ruth Hagerman added that the Pierson Library Trustees and Friends may be willing to help with the temporary shades. Following continued discussion, the members decided that temporary shades may not be necessary since movies and other activities in the Town Hall could be limited in the foreseeable future due to the threat of Covid.

The members also discussed the possibility of donations for the permanent curtains being made to the Town through the Historical Society for donor tax purposes. Fritz will discuss this with Finance Director, Peter Frankenburg.

Potential Grant Opportunities:

The members had a conversation with Brian Knight regarding the Shelburne Shipyard National Register Nomination. Brian has done some preliminary work on the project and has met with some of the property owners. He will be meeting with additional property owners and will be starting on research and field work today.

Upcoming Planning Commission Agenda Items:

There was nothing to report on this item.

Other Business:

The members talked about the search committee that has been formed to interview potential candidates for the two vacant Planning & Zoning positions. There was some question as to why the HP&DRC is not represented on this committee.

There was also discussion regarding the Route 7 north corridor and concerns about future development in that area. A meeting with the Town Manager will be requested to discuss the possibility of expanding the Design Review Overlay District north of the Village.

Adjournment:

Ruth Hagerman moved to adjourn the meeting at 9:50 a.m. Marc Vincent seconded the motion, which was unanimously approved.

Respectfully submitted,
Susan Cannizzaro