

Approved Minutes of the Pierson Library Board of Trustees meeting held August 18, 2022

Call to order at 6:32PM

Present:

Lisa Merrill, Holly Brough, Alex Nalbach, Alice Brown, Charlotte Albers, Becky Jewett (left meeting at 7:30pm), Kristin Kelly Jangraw, Julia Shrier; Library Director Kevin Unrath

Approval of Agenda: Motion by Char, second by Holly. Passed.

Approval of Minutes: Motion to approve by Alice, second by Holly. Passed.

Treasurer's Report:

A bit over in expenditures for the Pencil Installation. Becky makes a motion to approve the additional expense up to a \$6,000 total, Holly seconds. Approved.

Woodwork on Book Drop and Privacy Screen (at upstairs desk) done by Wake Robin done with donated labor; We pay for the materials and a \$100 donation to the Wake Robin woodshop. Alice makes a motion to approve the expense for the materials and the \$100 donation; seconded by Char. This would make a great story for our marketing/publicity—and maybe submit to the WCAX show Super Seniors. Kevin will look into this.

Memorial Funding in honor of wonderful patron (and mystery novel lover) Barbara Lewis; The Library will purchase mystery books and put a name plate in each.

Library Director Update:

Year in Review:

Had a good year (fiscal year ended July 1, 2022). We spent the budget down pretty well, except in the benefits, but have no control over this.

We met the overall goal for usage at the Library, with over 77,000 visits. Also, the books that patrons checked out would have cost almost 1.5 million dollars if folks had purchased each one!

Programming will be increased a lot for 2022, when the pandemic eases.

The outdoor space is greatly enhanced and publicized with the new tables and umbrellas.

Magazine area is very popular, and very inviting.

Curtains are a great addition, and will allow for movie nights, and improve the audio.

Didn't get the programming coordinator that we wished for, but Trustees did help fund extra hours for an existing employee to cover this.

Concerns about COL increases for Library Staff. We can't exceed the Town COL increase. Staff work at home one day/week, aiding happiness! No staff turnover in two years... Could we make the staff Retreat (with nice lunch) an annual event every late-spring? Shows appreciation and great for staff bonding with each other. Could the Trustees do more? Offer to pay for professional development, conferences, course work, etc.? And/or offer a small gift card (which wouldn't go against their pay)? Also: a cookie party of some sort at the winter holidays, for staff and Trustees?

Donation of sick time by Town employees (they can each donate a certain # of hours) for a staff member who needs to cut back hours for family sick leave. Kevin is working on supporting this employee as much as possible.

E-resource info page—new access to e-books (we're a test library) and Kanopy.

Discussion of Director Review:

Alice makes a motion to discuss personnel matters, Becky seconds.

Alice makes a motion to enter executive session, Becky seconds. Approved at 7:07 PM

Alice makes a motion to end executive session, Char seconds. Approved at 7:30 PM

Shelburne Day:

All set for scavenger hunt, pencils, Scoop Truck, Jane Lindholm talk

Char makes a motion to approve expenses up to \$600 for the Scoop ice cream, Holly seconds.

Approved. Lisa will get 4 shiny balloons, Katie B will do the signboard.

Storywalk:

Ti Haul path one is just taken down (thanks for putting this up Julia and Kristin!); A new one has just been created, and will get installed soon.

Art in Community Room?

Rob works with Craft School on this.

Program updates:

*Theater performance next week—musical theater group from Charlotte putting on "Bright Star" to benefit Food Shelf

*Screening of Grease, Sean Moran will give a talk first (he was Moose in the movie) 9/10/22

*Queen City Tango brings in a live tango quintet afternoon 9/11/22. (This is the first Sunday that we're open after the summer off.)

Friends Fall Book Sale:

October 28, 29, 30 in the Town Hall (Friends members Friday night preview)

Next meeting scheduled for Thursday September 15, 2022, 6:30 PM.

Call to adjourn:

Alice makes a motion to adjourn at 7:48 ; Char seconds.