

Meeting Notes
Shelburne Housing Committee
Monday, Sept 11, 2023
6:00 PM

Attendees:

Committee Members: Pam Brangan, Mark Capeless, Julie Gaboriault, Peg Rosenau, Maria McClellan, Nikki Stevens.

Absent: Joyce George

Staff: Aaron Denamur – Director of Planning & Zoning

Pam called the meeting to order.

1. Approval of Agenda:
 - Unanimously approved

2. Approval of Aug 7th, 2023 Minutes:
 - Motion to approve minutes -- Mark moved; Peg Second. Approved.

3. Pam declared the meeting open to the public.

4. Shelburne Forward Together Affordable Housing Task Force
 - Task Force Goal: Develop Affordable Housing Solutions
 - Task Force Description: Develop housing solutions that meet the needs of the Shelburne community. The group could work with regional and state partners to assess current needs and explore options including new development, co-housing models, expanding Habitat for Humanity construction, incentives and requirements for new development, and more. Additionally the group could lead on public education, community engagement, and story-telling to help to advance the narrative around the need for housing and housing solutions.
 - Brainstorming about what the Task Force can work on:
 - **Task Force Name:** Rename the Task Force “Workforce” Housing instead of “Affordable” Housing.
 - **Storytelling:** Mobilize Task Force members to develop stories about the housing shortage and its impact on individuals and families in Shelburne to share with the Planning Commission. Example of a story: Local Shelburne restaurant closing because they can’t hire workers who can afford to live here.
 - **Public/Private Partnerships:** Ask them to investigate public/private partnerships to help fund and build workforce housing.
 - **ADUs:** Ask them to plan educational sessions at the Town Hall with AARP to walk people through how to develop an ADU on their property, and also develop a Resource Guide for ADUs, drawing upon existing example(s) from AARP and also Addison County.

5. Town Budget for FY 2024-25 – Continue Discussion from Aug 7th
 - At the last 8/7 meeting, Matt Lawless, Town Manager, asked for input regarding any big ticket expenses that the Housing Cmte would like to include in the budget.
 - Past ideas:
 - Housing Trust Fund
 - Housing Resource Packet
 - Extend town sewer service area
 - Additional Discussion:
 - The Committee decided to request money for workshops, educational sessions and events to raise awareness and promote understanding on topics related to the need for more housing.

6. Review ACRPC Resource Guide to Accessory Dwelling Units
 - This will be suggested to the Task Force

7. Housing Booklet – promote via Front Porch Forum
 - Take turns promoting on FPF.

8. Recent Housing Activity
 - Approval granted for additional 12 units by Route 7 Deli
 - Application filed for additional 24 market rate units behind Dutch Mill.

9. Other Business
 - Statewide Housing Committee has been launched.
 - Next Shelburne Housing Cmte meeting will be Monday, October 2.

10. Meeting adjourned at 7pm