

Equity and Diversity Committee - Town of Shelburne

PUBLIC MEETING Minutes

Date: 9.25.23, 6:00pm

Google Meets Virtual Meeting

Committee Members present: Fabienne Boisvert-DeFazio, Michele Crowder, Patricia Fontaine, Alexis Hall, Jennie Hoenigsberg, and Faith Yacubian

Others present: N/A

Call to Order: 6:03

Facilitator: Michele

Minutes: Alexis

Approval of Agenda for: [9.25.23](#)

Anticipated Discussions:

- Farmers market
- Consultant
- VCF consultant grant
- Declaration of Inclusion update

Motion to approve Agenda: Fab

Second: Patricia

Favor: majority

Opposed: None

Approval of Minutes from: [9.11.23 Meeting](#)

Motion to approve Minutes: Jennie

Seconded: Sarah

Favor: majority

Opposed: None

Public comments: N/A

Discussions:

- Farmers Market
 - Dates: October 7 & 14
 - Reviewed availability and roles
- Consultant
 - Low turnout and good feedback from listening sessions.
 - Discussion about moving forward with a report or to have more listening sessions. Based on update from consultant subgroup, the committee favors moving forward with a report.
 - After report is made, consultant subgroup discuss next steps with Matt.
- VCF Consultant Grant
 - Grant subgroup assembling documents to communicate use of grants thus far.
- DOI update
 - Discussion of Selectboard formally ratifying DOI. Approved document would be put in the vault.

Report from Sub-Groups

Consultant: see above. Goals: assemble report and plan based on information gathered in the listening sessions.

Grant: Discussion of inquiry about use of grants. Discussion of official communications.

Strategic Planning / Budget: Updates pending discussion with consultant.

Culture & Community: Discussion of finalizing plans for Heritage Potluck. Committee opted to use a collaborative, multi-cultural playlist.

Member/Membership Update: no updates at this time

Communications: Clarifications of role. Mainly, facilitate discussion to other town committees. Also support members in outward communications. Discussion of rotating attendance of CBC meetings.

Action Items:

<u>Action</u>	<u>Responsible</u>	<u>Date</u>
Final Shelburne Forward Together Meeting	ALL	9/28/23
Creating playlist for HP	ALL	Before 10/15
Connect with Cate about updating fliers for Heritage Potluck	Fabienne	Before next meeting
Create flier for Friday movie nights	Jennie	Before next meeting
Finalizing plans for Heritage Potluck	Culture & Community	Before 10/15
Continue conversation with consultants	Consultant committee	Before next meeting
Send out minutes from this meeting	Alexis	10/2
Send out agenda for next meeting	Jennie	10/4
Send out final copy of FM schedule	Patricia	Before next meeting
Look into speakers for HP	Lexi & Sarah	Before next meeting
Reach out to Betsy about sound system	Particia	Before next meeting

Important Dates:

<u>Event</u>	<u>Date</u>
Multicultural Movie Night - <i>Coco</i>	Friday, October 13 at 5:30 pm
Heritage Potluck	Sunday, October 15 from 3-6pm
Multicultural Movie Night - <i>Turning Red</i>	Friday, November 10 at 5:30 pm
Multicultural Movie Night - <i>The Polar Express</i>	Friday, December 8 at 5:30 pm

Next Meeting Facilitator: Jennie

Note taker: Fabienne

Meeting Adjourned at: 7:02

Motion to close meeting: Michele

Second: Jennie

Favor: majority

Opposed: None