

A VIDEO RECORDING OF THE MEETING IN ITS ENTIRETY IS AVAILABLE THROUGH VERMONTCAM.ORG. THE WRITTEN MINUTES ARE A SYNOPSIS OF THE DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES SUBJECT TO CORRECTION BY THE SHELBURNE SELECTBOARD. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES
September 27, 2022**

***Hybrid meeting**

MEMBERS PRESENT: Cate Cross, Kate Lalley, Luce Hillman, Matt Wormser.
(Mike Ashooh was absent.)

ADMINISTRATION: Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Adele Gravitz, Planning Director; Diana Vachon, Town Clerk.

OTHERS PRESENT: Members of the public participating in the meeting included Judith Raven, Bill Deming, Bob Bouchard, Don Porter, Gail Albert, Jen Holliday, Jessica Trautwine, Kenneth's iPad, Mary Kehoe, Max K, Paul's phone, Ryan Brown, Sarah Reeves, Shelburne Town Host, Steve Kendall, Susan Moraska, Robert Birkett, Steve Brandon, Shelley Crombach, Steve Baietti, Susan McLellan, Peggy Coutu, Suzanne Fay, Pete Serensky, Robilee Smith, Nancy Badami, Greg Doremus, Ann Hogan, Media Factory.

1. CALL TO ORDER

In the absence of Chair Mike Ashooh, Cate Cross called the meeting to order at 7 PM.

2. APPROVE AGENDA

MOTION by Matt Wormser, **SECOND** by Luce Hillman, to approve the agenda.
VOTING: unanimous (3-0)[Kate Lalley not present for vote]; motion carried.

3. CONFLICTS OF INTEREST

None.

4. MINUTES

September 13, 2022

MOTION by Matt Wormser, **SECOND** by Luce Hillman, to approve the minutes of 9/13/22 as presented. **VOTING: unanimous (4-0); motion carried.**

5. PUBLIC COMMENT

- Bob Birkett, Harbor Road, spoke against the local options tax and stressed the citizens of Shelburne need more information such as who is going to pay and how much. [Cate Cross explained the Selectboard voted to put the item on the ballot only. There will be information sessions to explain the tax. The Selectboard intends to spend the money on capital and conservation projects in town. Don Porter, Finance Committee, said the information sessions are 12/6 and 12/20, and the Finance Committee is willing to make presentations to any group.]

- Susan McLellan, Falls Road, spoke in support of the housing voucher for the homeless development on Shelburne Road to be revoked and Champlain Housing paying security costs, not the Town of Shelburne. [Cate Cross said the Town Attorney advised the voucher cannot be withheld. Matt Wormser suggested the item be on a future agenda for discussion.]
- Diana Vachon, Shelburne Town Clerk, announced Sue Moraska earned her Vermont Clerks certification.

6. SELECTBOARD COMMENTS

- The Selectboard commented on the many talented people in town who offered to serve on the ARPA committee.
- Fire/Rescue open house and training demo was informative and impressive.
- Heritage Potluck sponsored by the Rec Dept. and the Equity Committee is in October.
- Cate Cross is on the Equity & Diversity Panel at the VLCT Annual Town Fair.

7. TOWN MANAGER REPORT/UPDATE

Lee Krohn reported:

- Congratulations to Sue Moraska in the Town Clerk's Office on earning her Vermont Clerks certification. Sue Moraska is also seeking her Certified Treasurer certification.
- Fire Dept. pancake breakfast is 10/8/22 at Shelburne Community School.
- Mike Thomas was appointed Shelburne Police Chief. Formal ceremony is 10/15/22.
- Recent town hires include a police officer, water operator, and highway worker.

8. PROPERTY TAX LATE FEE WAIVER REQUESTS

Small Boat Exchange

MOTION by Matt Wormser, SECOND by Luce Hillman, to grant a waiver of the property tax late fee totaling \$186.05 for Small Boat Exchange with the condition the property owner sign up for automatic withdraw for future tax payments.

VOTING: unanimous (4-0); motion carried.

Jolene Perkins

MOTION by Matt Wormser, SECOND by Luce Hillman, to waive the delinquent fee of \$44.53 per the request of Andrew Day contingent upon the property owner signing up for automatic withdraw for future tax payments. VOTING: unanimous (4-0); motion carried.

Jesusa Krag

MOTION by Matt Wormser, SECOND by Luce Hillman, to approve the request from Jesusa Krag to waive the late fee penalty of \$270.02 (property owner has already signed up for automatic withdraw for future tax payments). VOTING: unanimous (4-0); motion carried.

9. PRESENTATION: CSWD Bond Vote

Sarah Reeves and Jen Holliday, CSWD, gave a presentation on the bond vote to build a new CSWD Material Recovery Facility (MRF) to replace the existing MRF which was built in 1993 and is at capacity for both processing materials and storage space. The new facility will use state-of-the-art technology including optical sorting and be able to take in more and different types of recycling (including glass) to carry CSWD through the next 30 years. The cost of the new facility is \$26 million to be paid by operational revenue over 25 years. There will be no impact on the property tax. Money that was being put into reserves for the MRF replacement will be used to help keep the tip fee stable.

10. ALL HAZARD MITIGATION PLAN

Staff will investigate whether the salt shed in town is included in the plan.

MOTION by Matt Wormser, SECOND by Kate Lalley, to approve the resolution adopting the 2022 Chittenden County Vermont Multijurisdictional Hazard Mitigation Plan including the Shelburne specific annex therein and authorize the Town Manager to sign the resolution on behalf of the Selectboard. VOTING: unanimous (4-0); motion carried.

11. PLANNING COMMISSION PROPOSED ZONING AMENDMENT

Staff explained the amendment is to eliminate the Mixed Residential Character District from the Form Based Overlay and return that area to conventional zoning. Following discussion, the Selectboard agreed to hold a special hearing on the amendment.

MOTION by Kate Lalley, SECOND by Matt Wormser, to accept the Planning Commission proposed zoning amendment and warn a public hearing (special meeting) on 11/15/22. VOTING: unanimous (4-0); motion carried.

12. PROPOSED BUDGET DEVELOPMENT TIMELINE/SCHEDULE

The Selectboard reviewed the document.

13. EXECUTIVE SESSION: Personnel

MOTION by Matt Wormser, SECOND by Luce Hillman, pursuant to 1VSA313 to enter Executive Session to consider appointment or employment or evaluation of a public officer or employee and invite the Town Manager to participate. VOTING: unanimous (4-0); motion carried.

Executive Session was convened at 8:36 PM and adjourned at 9:15 PM. The regular meeting resumed.

14. OTHER BUSINESS

ARPA Task Force

With thanks to all who expressed interest and applied to serve, Matt Wormser announced the nine individuals selected to serve on the ARPA committee:

Alan Kungis, Becky Jewitt, Dan Mclean, Jeff Loiter, John Schold, Katherine Myers, Patty Brennan, and Sue Dixon; with myself as Selectboard liaison, Don Porter as Finance Committee liaison, and Peter Frankenburg as Town Finance Director/liaison.

15. ADJOURNMENT

MOTION by Kate Lalley, SECOND by Matt Wormser, to adjourn the meeting.

VOTING: unanimous (4-0); motion carried.

The meeting was adjourned at 9:58 PM.

RScty by tape: MERiordan

For the Selectboard

Date