

**Shelburne Social Services Committee**  
**Sept. 27, 2023**  
**Town Offices/Staff Room**

**Call to Order:** 6:04 PM

**Note Taker:** L. Riell

**Agenda approved** (with addition of third grant request)

**August Minutes approved**

**Treasurers Report:** (L. Riell) Account Balance \$33,000 / Community Fund \$4075.57

**Committee Comments:** none

**Mail Review:** Thank You from Age Well

**NEW BUSINESS**

- Harmonious Committee Work: Each person present shared a thought on working together cooperatively as a group.
- Outreach: Elaine previewed an article that can be posted in the Shelburne News and on FPF. She will update the draft to reflect the work of the Social Services Committee. Decision made to hold off submitting the article until the time arrives to open a search for new committee members.
- Renewed Committee Commitment: Sean spoke with town Manager Matt Lawless and shared information: committee members must agree to attend 75% of meetings, miss no more than 3 of 12 (with exception of extenuating circumstances).

When your term approaches expiration, please notify the group of intent to stay on or leave. Think about recommending a person who might be a good fit to join the committee upon your departure. At the next meeting, Linda will report back to the group as to the terms of each member.

- Rubric/Revised Talking Points: at the last meeting it was decided to eliminate the scoring portion of the rubric for determining grant approval. Lori created a simple form using the talking points of the rubric. The committee will use that draft format to review grant requests tonight. Suggestion was made to change the word **agency** to **organization**.
- Roundtable Proposal: the group discussed moving from a format where multiple organizations get together (typically at the November meeting) to inviting individual agencies or organizations to attend a meeting and talk about their mission, needs and how a grant would be used.

It was also suggested that we hold an end of the year celebration (June) in place of a meeting. Invite grant recipients and a representative of the Selectboard. We gave you all grants, what information can you share with this group and how did the grant help? Celebrate successes.

**GRANT APPLICATIONS**

1. Shelburne Craft School: works with local residents, 200 youth, 800 adults, 80-100 eight graders, 20% admin.cost, grant to be used for scholarships. **\*Action item:** (outreach) we would like to know what are the scholarship amounts? **\$2000 Grant Approved**

2. VT Foodbank: statewide, partners with Shelburne Foodshelf, gathers and shares quality food, 11% admin. ***\$2000 Grant Approved***
3. Champlain Housing Trust: at Harbor Place, local, 1500 meals per year, labor and cooking facilities are all volunteer, 100% of grant would go to ingredients and containers. ***\$2000 Grant Approved***

#### **OTHER**

- Discussion regarding inviting someone from Shelburne Foodshelf to our next meeting. (Sean will take care of the invite.) There is an upcoming \$5000 grant application from the Foodshelf, to build and stock a Tiny Free Pantry.

We would like someone from the Foodshelf involved in this request, to provide more information in order for us to discuss: location of the pantry, breakdown of the building cost, how the remaining funds would be used, who would stock the pantry, etc.

**NEXT MEETING:** Wednesday October 25 @ 6 PM

**ADJOURN @ 6:55 PM**