

**TOWN OF SHELBURNE
SELECTBOARD
MINUTES OF MEETING
October 10, 2023**

***Hybrid meeting**

- MEMBERS PRESENT:** Mike Ashooh (Chair); Andrew Everett, Luce Hillman. (Cate Cross and Matt Wormser were absent.)
- ADMINISTRATION:** Matt Lawless, Town Manager; Peter Frankenburg, Finance Manager; Susan Elliot, Assistant to Town Manager; Paul Goodrich, Highway Superintendent.
- OTHERS PRESENT:** Members of the public participating in the meeting included Shelburne Town Host, Tracey Beaudin, Susan McLellan, Peggy Coutu, Tom & Jane Zenaty, Jim Brangan, Linda Riell, Andy Hodglin, Media Factory.
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1. CALL TO ORDER

Chair, Mike Ashooh, called the meeting to order at 7 PM.

2. APPROVE AGENDA

MOTION by Mike Ashooh, **SECOND** by Andrew Everett, to approve the agenda with the deletion of the CBC appointment and the addition of a briefing from the Shelburne Village Pedestrian Safety Group. **VOTING: unanimous (3-0); motion carried.**

3. CONFLICTS OF INTEREST

None.

4. MINUTES

September 26, 2023

MOTION by Andrew Everett, **SECOND** by Luce Hillman, to approve the minutes of 9/26/23 as presented. **VOTING: unanimous (3-0); motion carried.**

5. PUBLIC COMMENT

None.

6. SELECTBOARD COMMENTS

- Positive comment was made on the Vermont Futures presentation and that good information was provided.
- Positive comment was made on Shelburne Forward Together which has concluded.

7. TOWN MANAGER REPORT/UPDATE

Town Manager, Matt Lawless, reported:

- Beach house construction is on track and on budget.
- RFP for the Irish Hill Road sidewalk and Falls Road pedestrian bridge was posted.

- Met with Lake Champlain Land Trust whose mission aligns with the town's mission.
- Public comment period is open on the transition of the rescue squad to paramedic service. Email comments to the Rescue Chief.

8. VILLAGE PEDESTRIAN SAFETY GROUP BRIEFING

Jane Zenaty reported the Village Pedestrian Safety Group is an advisory and advocacy group that supports and promotes projects for recreational and commuter infrastructure to the town's treasured places. The group considers the core of the town as the hub with outward reaching spokes. Concerns of the group include dangerous sidewalks and high rates of speed of cars on village roads. Future plans by the group include discussing how to best advocate and collaborate with the Bike/Ped/Path Committee and Vermont Futures task forces, and to be included in the FY2024-25 budget process. The group feels the town is at a critical juncture for rethinking key practices and policies that include a built environment that does impact cars slowing down and multi-modal transportation such as travel lane width striping, design of crosswalks and mid-crosswalk signs, setting speed limits appropriate to the density and safety of the road. Sidewalk safety is the priority.

Susan McClellan, Falls Road, said she filed a complaint with the Police Department about cars traveling too fast on Falls Road and the dangerous sidewalk.

There was discussion of the lack of separation between the sidewalk and road on Falls Road and finding an alternate route for people.

9. SHELBURNE FORWARD TOGETHER DEBRIEF

There was discussion of aligning the Natural Resources/Wildlife Conservation, Safe Bike/Ped Facilities, and Affordable Housing task forces created through Shelburne Forward Together with town committees. Jim Brangan, Chair of the task forces, ensured the groups will be talking to each other over the next 18 months. Updates will be provided to the Selectboard.

Joyce George suggested the task force/committee meetings be held on Zoom.

MOTION by Andrew Everett, SECOND by Luce Hillman, to commend the Vermont Council on Rural Development and all the community volunteers involved in the Shelburne Forward Together process and instruct staff and town committees to further support the task forces for appropriate coordination and resource sharing. VOTING: unanimous (3-0); motion carried.

10. STOP SIGN CONSIDERATIONS

Staff report the data compiled by Regional Planning indicated a Stop sign on Spear Street at Barstow Road (four way stop) was not warranted, but a Stop sign on Hillside Terrace at the intersection of Meadowlane (two way stop) is warranted.

Tom Zenaty, resident, stated a sign is needed at the Timberlane/Meadowlane intersection because vegetation blocks sight distance. There are many children in the neighborhood. A "Yield" sign or "Slow Children Playing" sign would be helpful.

The Selectboard felt the public needs to be informed about the proposed signs and feedback needs to be gathered.

MOTION by Andrew Everett, SECOND by Luce Hillman, to warn a public hearing at the November 14, 2023 Selectboard meeting to hear comments on the amendment to the Stop Sign Ordinance concerning Stop signs at the intersection of Hillside Terrace and Meadowlane. VOTING: unanimous (3-0); motion carried.

11. CEMETERY WORKSHOP CONCEPT

The Selectboard reviewed the suggested design of a new building (workshop) for the cemetery crew to house equipment and provide a bathroom and staff space. Following discussion, the Selectboard agreed more detailed design information showing the space and sewer connection or no sewer connection is needed.

Linda Riell and Andy Hodglin spoke in support of the new building to have a safe building for equipment and staff. Mr. Hodglin suggested planning for the future by setting up the building for electric vehicles and charge stations.

MOTION by Andrew Everett, SECOND by Luce Hillman, to direct staff and the Cemetery Commission to develop an appropriate workshop concept plan for ballot measure. VOTING: unanimous (3-0); motion carried.

12. BUDGET CALENDAR FY2024-2025

Staff reviewed upcoming budget meeting dates leading to a public hearing in January and approval of the budget and warning for town meeting. There was discussion of meeting with the department heads, communicating the needs and wants of each department, and showing the change in budget line items from the previous year's budget.

13. FERNDALE WAY

There was discussion of accepting the road and infrastructure in the road and the open space dedication, but postponing the stormwater management system acceptance at this time. The Selectboard had concern about accepting the stormwater pipes under the road when the stormwater management system has not been accepted. Staff will gather more information from the Water Quality Superintendent, Chris Robinson, on the as-builts and where the greatest failure point may be. The Selectboard tabled action pending further information.

14. ADJOURNMENT

MOTION by Andrew Everett, SECOND by Luce Hillman, to adjourn the meeting. VOTING: unanimous (3-0); motion carried.

The meeting was adjourned at 8:37 PM.

Scty by tape: MERiordan

For the Selectboard

Date