

**TOWN OF SHELBURNE  
SELECTBOARD  
MINUTES  
October 11, 2022**

**\*Hybrid meeting**

**MEMBERS PRESENT:** Mike Ashooh (Chair); Cate Cross, Kate Lalley, Luce Hillman, Matt Wormser.

**ADMINISTRATION:** Lee Krohn, Town Manager; Peter Frankenburg, Finance Director; Adele Gravitz, Planning Director; Betsy Cieplicki, Rec Director; Chris Robinson, Water Quality Superintendent; Jerry Ouimet, Fire Chief; Diana Vachon, Town Clerk.

**OTHERS PRESENT:** Members of the public participating in the meeting included A. Dickerson, Bill Deming, Bob B., Bruce Lisman, Don Porter, Gail Albert, James Mack, Jennifer Martinez, Jim White, Judith Raven, Katrina Meigs, Linda, Michael Stowell, Patricia Fontaine, Rowland Davis, Shelburne Town Host, Susan Moraska, Fabienne Boisvert-DeFazio, Susan McLellan, Peggy Coutu, Rep. Jessica Brumsted, Kelly Moreton, Jeff McBride, Jeff Carr, Media Factory.

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**1. CALL TO ORDER**

Chair Mike Ashooh called the meeting to order at 7 PM.

**2. APPROVE AGENDA**

**MOTION by Kate Lalley, SECOND by Matt Wormser, to approve the agenda with the amendments to replace the request for a name change for the open space fund with action on a planning grant application and to add a liquor license approval. VOTING: unanimous (5-0); motion carried.**

**3. CONFLICTS OF INTEREST**

None.

**4. MINUTES**

*September 27, 2022*

**MOTION by Cate Cross, SECOND by Kate Lalley, to approve the minutes of 9/27/22 as presented. VOTING: 4 ayes, one abstention (Mike Ashooh); motion carried.**

**5. PUBLIC COMMENT**

A resident raised concern about the explosion of graffiti on bridges in town and asked the Selectboard to assess the situation and take action.

**6. SELECTBOARD COMMENTS**

- ARPA Committee has met and hopes to have the initial list of uses for the funding by end of December.
- Fire Dept. pancake breakfast was very good.
- VLCT Town Fair had many good sessions. Information will be forwarded to the Selectboard.

**7. TOWN MANAGER REPORT/UPDATE**

Lee Krohn reported:

- Thanks to all who helped with and supported the Fire Dept. pancake breakfast.
- Pinning ceremony for the Police Chief is 2:00 P.M. on Saturday, October 15, 2022 at All Souls.
- Flooding occurred in the library from an overflowing toilet. Thanks to all who helped with the cleanup. Staff is working on ways to avoid this situation in the future.

**8. BEACH HOUSE UPDATE**

The Selectboard viewed images of the new beach house design. The wood clad building will have a lifeguard room, accessible bathrooms, changing area, showers. Materials for the project will be local to the extent possible. Betsy Cieplicki and Jeff McBride said many activities are happening behind the scenes pertaining to permitting and DRB review of the project.

**9. BYLAW MODERNIZATION PLANNING GRANT**

Staff reported the \$25,000 grant with a \$2,500 local match is to identify barriers to affordable housing and will target the form-based code overlay area.

**MOTION by Cate Cross, SECOND by Matt Wormser, to grant authorization to apply for a bylaw modernization grant and give signatory capability to the Town Manager. VOTING: unanimous (5-0); motion carried.**

**10. ARPA COMMITTEE CHARTER**

The Selectboard reviewed the charter language and made minor edits.

**MOTION by Cate Cross, SECOND by Kate Lalley, to approve the ARPA Committee charter language with the amendments to add “ad hoc temporary advisory committee” and that recommendations from the committee will be received by April 30, 2023. VOTING: unanimous (5-0); motion carried.**

**11. LOCAL OPTIONS TAX DRAFT CHARTER AMENDMENT and USE POLICY**

*Charter Amendment*

**MOTION by Matt Wormser, SECOND by Kate Lalley, to approve the charter amendment language with any statutory citations as needed. VOTING: unanimous (5-0); motion carried.**

*Use Policy*

**MOTION by Matt Wormser, SECOND by Kate Lalley, to approve the policy on the use of local options tax revenue with the amendment to the open space reference to “land conservation/open space protection for creation and/or utilization of public space”. VOTING: unanimous (5-0); motion carried.**

**12. REQUEST TO FLY ABENAKI FLAG DURING NATIONAL NATIVE AMERICAN HERITAGE MONTH**

The Selectboard discussed flying the Native American flag on the Town flagpole in recognition of Abenaki Americans.

**MOTION by Cate Cross, SECOND by Matt Wormser, that the Town of Shelburne fly the Mohegan Band of the Abenaki Native American Flag during the month of November on the Town Green. VOTING: unanimous (5-0); motion carried.**

**13. PROCLAMATION: Childhood Cancer Awareness Week, October 23-29**

Cate Cross read the proclamation declaring October 23-29, 2022 as Childhood Cancer Awareness Week.

**14. TOWN MANAGER SEARCH COMMITTEE**

The following was discussed:

- Setting up a dedicated email account to receive applications from candidates for the position.
- Doing a poll of the public to identify what qualities are wanted in a Town Manager.
- Keeping the search committee to three members and including Town staff.
- Publishing an ad for the position as soon as possible. (Mike Ashooh and Luce Hillman will work on the ad.)
- Posting the position with professional associations and on social media.

**15. LIQUOR LICENSE REQUEST**

**MOTION by Cate Cross, SECOND by Kate Lalley, to suspend the regular Selectboard meeting and convene the local Liquor Control Commission. VOTING: unanimous (5-0); motion carried.**

*2<sup>nd</sup> Class Liquor License: Le Marche Bakery*

**MOTION by Cate Cross, SECOND by Matt Wormser, to approve a 2<sup>nd</sup> Class liquor license to Le Marche of Paris, Inc. at the former Harrington’s site on Shelburne Road and authorize the Town Manager to sign the application on behalf of the Selectboard. VOTING: unanimous (5-0); motion carried.**

**MOTION by Cate Cross, SECOND by Kate Lalley, to adjourn the Liquor Control Commission meeting and resume the regular Selectboard meeting. VOTING: unanimous (5-0); motion carried.**

**16. OTHER BUSINESS**

*Local Options Tax Use Policy Language*

Rowland Davis, resident, expressed concern that the language in the local options tax revenue use policy is restrictive to land conservation. Kate Lalley assured the Selectboard discussed the concern and felt the language broadens the concept of public funds being used for conservation and opportunities to conserve land and encourage recreational access and connectivity to adjacent properties in the future. The language says "...creation and/or utilization..."

**17. ADJOURNMENT**

**MOTION by Cate Cross, SECOND by Luce Hillman, to adjourn the meeting.**

**VOTING: unanimous (5-0); motion carried.**

The meeting was adjourned at 8:44 PM.

*RScty by tape: MERiordan*

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For the Selectboard

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Date