

A VIDEO RECORDING OF THE MEETING IN ITS ENTIRETY IS AVAILABLE THROUGH VERMONTCAM.ORG. THE WRITTEN MINUTES ARE A SYNOPSIS OF DISCUSSION AT THE MEETING. MOTIONS ARE AS STATED BY THE MOTION MAKER. MINUTES SUBJECT TO CORRECTION BY THE SHELBURNE DEVELOPMENT REVIEW BOARD. CHANGES, IF ANY, WILL BE RECORDED IN THE MINUTES OF THE NEXT MEETING OF THE BOARD.

**TOWN OF SHELBURNE
DEVELOPMENT REVIEW BOARD
MINUTES OF MEETING
November 15, 2023**

MEMBERS PRESENT: Mark Sammut (Chair); Mike Major, Bob Glover, Steve Kredell, Anne Bentley, David Hillman. (Allyson Myers was absent.)
STAFF PRESENT: Kit Luster, DRB Coordinator.
OTHERS PRESENT: Media Factory.

AGENDA:

1. Call to Order and Agenda
2. Public Comment
3. Minutes (10/18/23)
4. Disclosure of Conflicts of Interest
5. Applications:
 - Final Plan\Conditional Use, Subdivision, Two Lots, Multi-Family Building on Lot 2, Five Units, 913 Falls Road, A&M Construction (SUB22-01R1/CU22-01)
6. Other Business
7. Adjournment

1. CALL TO ORDER and AGENDA

Chair, Mark Sammut, called the meeting to order at 7 PM.

2. PUBLIC COMMENTS

None.

3. MINUTES

October 18, 2023

MOTION by Mike Major, SECOND by Anne Bentley, to approve the minutes of 10/18/23 as presented. VOTING: unanimous (6-0); motion carried.

4. DISCLOSURE OF CONFLICTS OF INTEREST

None.

5. APPLICATIONS

SUB22-01R1\CU22-01: Final Plan for a two-lot subdivision with a five unit multi-family building on Lot 2 at 913 Falls Road in the Shelburne Falls Mixed Use District, Stormwater Overlay District, and Village Design Review Overlay District by A&M Construction

Mark Sammut reported the applicant requested a continuance to the next available DRB meeting.

MOTION by Mark Sammut, SECOND by Mike Major, to continue the application by A&M Construction for a two-lot subdivision with a five unit multi-family building on Lot 2 at 913 Falls Road (SUB22-01R1\CU22-01) to December 20, 2023. VOTING: unanimous (6-0); motion carried.

David Hillman mentioned the conditional use bylaws and keeping in mind the district and purpose of the district to what is being proposed to ensure the proposal fits the character of the district. Also, the point of view of the Historic Preservation & Design Review Committee must be submitted to the DRB in writing for consideration. Applications must be complete before DRB review.

6. OTHER BUSINESS

DRB Meeting Schedule

December 6, 2023 – application(s)

December 20, 2023 – application(s)

Town Email Address for Planning Commissioners

Staff is working on setting up a town email address for the DRB.

7. ADJOURNMENT

MOTION by Mark Sammut, SECOND by Mike Major, to adjourn the meeting. VOTING: unanimous (6-0); motion carried.

The meeting was adjourned at 7:38 PM.

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