

Application Date ___/___/___

Permit Number _____

Town of Shelburne, Vermont
Application for Zoning Permit
(Building Permit)

- Contact the Planning and Zoning office with any questions. 264-5032 or 264-5033
- Post permit card visible to the road immediately as Permit is appeal-able within 15 days of issuance.
- Call the Zoning Administrator at 264-5033 to schedule a Certificate of Occupancy inspection if indicated below as required.
- Call the Assessor at 985-5115 to schedule a re-assessment upon completion of work.
- Provide a diagram showing proposal and any easements, well or septic locations, etc.
- Attach a sketch of the project to this application with property lines, building plans, and setbacks.

A

Parcel Tax-Map #: _____

Property Address : _____

Owner: _____

Owner Address: _____

Owner Phone: (preferred phone #) _____

Owner Email: _____

Applicants Name: _____

Applicants Address: _____

Applicant Phone (preferred phone #) _____

Applicant Email: _____

B

Sewer (Please attach Sewer Allocation Application).

Public On-site Connection Fee \$ _____ Date Paid: ___/___/___

State Wastewater Permit #: _____ (Attach copy)

C

Water (Please attach Water Service Application).

Public Private Fee \$ _____ Date Paid: ___/___/___

D

Description (Please provide a brief description of project):

E

Office Use Only

Total Fees: _____ Check # _____ Date Pd ___/___/___

Building Permit

Approved Rejected Date ___/___/___

DRB Hearing: _____ C.O. Required: Yes No

F

Signature of Applicant: _____ Date _____

Signature of Owner: _____ Date _____
(if different from applicant)

G

Please check boxes that describe the proposed use:

New: Addition: Renovation:

Residential:

Single Family

Two Family (duplex)(other)

Multifamily

Condominium / Townhouse

Mobile Home

Accessory:

Garage (attached)(detached)

Porch (enclosed)(Open)

Deck

Pool (in)(above) ground

Shed

Other
(Please specify) _____

Non-residential:

Commercial/Industrial

Other:

Change in use

Miscellaneous
(Please Specify)

New/Renovated Sq. Feet: _____

Estimated Cost (labor & materials): \$ _____

Zoning District: _____

Overlay District(s): _____

THIS PERMIT VALID FOR TWENTY-FOUR (24) MONTHS FROM DATE OF ISSUANCE

Effective
01/30/2024

H. Fees

1. Planning & Zoning Plan Review Fees

New Construction

Residential Use: \$500 minimum or \$0.50 per square foot (whichever is greater).....

Commercial and Industrial Use: \$500 minimum or \$0.50 per square foot (whichever is greater)...

Additions/Alterations/Accessory Structures:

All Use: \$85.00 minimum or \$0.50 per square foot (whichever is greater).....

2. Public Water Connection Fees

(includes 5/8" x 3/4" meter)*

Residential connection fee per dwelling unit: \$1,500 plus applicable allocation fee.....

Residential Detached Accessory Apartment: To be determined by Water Superintendent.....

Commercial connection fee per unit: \$2,000 plus applicable allocation fee

3. Public Wastewater Fees

Aid in Expansion fee: \$16.31 gallons/day.....

(Residential uses typically 210 gallons per day or \$3,425.10)

Residential (Single and Two-Family) Inspection fee: \$50.00 per connection

Nonresidential and Multi-Family Inspection fee: \$75.00 per connection.....

4. Recreation Impact Fee

Single Family Dwelling: \$1,596.95 (\$1,864.00 - \$267.05 credit)

Multi-Family Dwelling (fee per unit): \$915.53 (\$1,017.00 - \$101.47 credit).....

5. CVU Expansion Impact Fee

Single Family Dwelling: \$2,594.13 (\$3,015.00 - \$420.87 credit)

Multi-Family Dwelling (fee per unit): \$873.27 (\$1,044.00 - \$170.73 credit)

6. Recording Fee..... \$15.00

Total Fees:.....