



April 21, 2018

Dean L. Pierce
Town of Shelburne Planning Office
PO Box 88
5420 Shelburne Road
Shelburne, VT 05482

Re: "Final Draft", National Register of Historic Places Nomination, Shelburne Falls Historic District, Shelburne, Vermont

Dear Mr. Pierce,

Enclosed is a proposal to conduct the necessary research and documentation to provide the Final Draft of the National Register of Historic Places Nomination for the Shelburne Falls Historic District in Shelburne, Vermont. Brian Knight Research meets the professional qualifications listed in 36 CFR 61, Secretary of the Interior's Standards for Archeology and Historic Preservation; Professional Qualifications Standards. If you have any questions regarding this proposal, please do not hesitate to contact me at 201-919-3416 or brianknight@fastmail.fm.

Sincerely,

Brian Knight



Brian Knight Research
Historic Preservation

Proposal

Final Draft

National Register of Historic Places Nomination
Shelburne Falls Historic District, Shelburne, Vermont



Brian Knight Research
PO Box 1096
Manchester, Vermont 05254
201-919-3416
brianknight@fastmail.fm

1. Scope of Work

This proposal is submitted to the Town of Shelburne, Vermont to finalize the National Register of Historic Places District nomination for the Shelburne Falls Historic District, Shelburne, Vermont. Brian Knight Research (BKR) who will be the project contractor, administrator, and point of contact is submitting the proposal.

BKR will prepare a nomination with a smaller district than was contemplated by the UVM graduate students, and will incorporate the identification and evaluation of archaeological resources along the LaPlatte River.

BKR will review existing documentation, revise and map the district boundaries, digitally photograph resources, and update and transferring information to the most current version of the National Register of Historic Places registration form.

BKR will provide all drafts and the final draft in both hard copy (paper) and digital format. All copies of draft and final reports shall be printed on both sides (i.e. double-sided).

BKR will adjust any proposed dates to meet the needs of the Town of Shelburne staff and Shelburne Historic Preservation and Review Commission.

1.1 Kickoff Meeting

BKR will meet with Town of Shelburne staff, the Shelburne Historic Preservation and Review Commission and other project officials to discuss scope of work and timeline. BKR has the capacity to meet the timeline demands of the client. The timeline will not include the time allotted for review of documents by the Vermont Division for Historic Preservation.

Proposed Completion Date: June 15, 2018

1.2 Literature Review/Archival Research

BKR will conduct research and collect data regarding the historic significance, integrity and context of Shelburne Falls. BKR will review scholarly research, documentation and publications about the history and development of Shelburne including but not limited to materials held by the Shelburne Historical Society, the Shelburne Town Offices, the Vermont Division for Historic Preservation, Vermont State Archives and the Vermont Historical Society.

As UVM graduate students conducted the Section 8 of the existing NR nomination, BKR will spend less time on historical context. Despite this fact, emerging technologies constantly expand the breadth of available research.

Proposed Completion Date: July 30, 2018

1.3 Review Existing National Register Nomination

- 1.3.1 BKR will review proposed/existing district boundary
- 1.3.2 BKR will review proposed alternative boundary
- 1.3.3 Even after a cursory review of Shelburne Falls, it seems that the proposed district's boundaries will reflect the 1869 Beers Atlas image (see cover). BKR will discuss boundary in more detail with Town of Shelburne staff, the Shelburne Historic Preservation and Review Commission and the Vermont Division for Historic Preservation.
- 1.3.4 BKR will review building descriptions to ensure that changes to buildings since the draft nomination are incorporated into final nomination.

Proposed Completion Date: July 30, 2018

1.4 Photo Documentation

- 1.4.1 BKR will update photographs of all the contributing and non-contributing buildings, plus viewsapes and other representative district shots.

Proposed Completion Date: August 30, 2018

1.5 Meeting with VDHP

- 1.5.1 BKR will meet with VDHP staff to discuss boundaries as well as archaeological sites.

Proposed Completion Date: August 30, 2018

1.6 Submit Draft National Register Nomination and Meeting

BKR will provide National Register nomination documentation conforming to federal guidelines outlined in *National Register Bulletin 16 A* and other pertinent NPS publications. The consultant will provide all other documentation as required.

BKR will provide documents in both hard copy (paper) and digital format. All copies of draft and final reports shall be printed on both sides (i.e. double-sided).

BKR will meet with the Town of Shelburne staff and Shelburne Historic Preservation and Review Commission to discuss the first draft.

1.6.1 The nomination shall include:

- 1.6.1.1 A complete general description of the entire property, including a Summary Paragraph.
- 1.6.1.2 A description of each building, including historic landscape features.
- 1.6.1.3 A detailed statement of the building's architectural and historical significance including a concise Summary Paragraph, descriptions of relevant historic contexts, observations of patterns and trends, and justifications for Areas of Significance and Period of Significance.
- 1.6.1.4 A description of and justification for the location of the boundary, conforming to National Register standards.
- 1.6.1.5 A geographical map locating the district.
- 1.6.1.6 Photographs
- 1.6.1.7 Bibliographic Sources
- 1.6.1.8 BKR will provide documents in both hard copy (paper) and digital format.
- 1.6.1.9 All copies of draft and final reports shall be printed on both sides (i.e. double-sided).

Proposed Completion Date: October 30 2018

1.7 Submit Draft #2 and Meetings

- 1.7.1 Incorporating comments from both the VDHP and the Shelburne Historic Preservation and Review Commission, BKR will submit a 2nd working draft.

Proposed Completion Date: February 30 2019

1.8 Community Meeting/Media and PR

- 1.8.1 BKR will make a presentation to the Shelburne community to discuss the Shelburne Falls Historic District and the National Register process.
- 1.8.2 BKR will provide project materials for publication on the Town Web site and Front Porch Forum postings

- 1.8.3 BKR will provide materials (including his own presence) at work sessions with the Shelburne Historic Preservation and Review Commission and informal information sessions.

Proposed Completion Date: Ongoing, Community Meeting date TBD

1.9 Final Submittal

- 1.9.1 Incorporating comments from the public meeting, the VDHP and the Shelburne Historic Preservation and Review Commission, BKR will submit a final nomination.
- 1.9.2 BKR shall make any revisions suggested by the Shelburne Historic Preservation and Review Commission and/or the Vermont Division for Historic Preservation necessary for submittal to the National Park Service for listing in the National Register. Should the National Park Service require further revisions, BKR will provide revisions.

Proposed Completion Date: June 2019 (No later than August 1, 2019)

2. Budget

Task	Hours	
Meetings	16	
Public Meetings	16	
Literature Review/ Archival Research	13	
Site Visits/Photo Documentation	10	
Nomination Writing	16	
Revisions	8	
Administration	4	
	83	
	\$60/Hour	\$4,980

Work will be completed by August 1, 2019

The consultant requests ¼ of contract at time of project kickoff

All travel and lodging included in this budget.

3. Qualifications Statements

Brian Knight is the principal for Brian Knight Research. He has worked in social and architectural history in New England since 1997. He received a B.A. in Political Science and M.S. in Historic Preservation from the University of Vermont. As a 36 CFR Part 61 qualified consultant, he specializes in cultural resource research, documentation, and evaluation. Through his work with architectural surveys, National Register nominations, visual impact studies and tax rehabilitation applications, Mr. Knight consistently follows the Secretary of the Interior's Standards for the Treatment of Historic Properties. Mr. Knight also possesses experience in education, non-profit management, museum interpretation and archives/library management. Mr. Knight is the author of the Civil War history, *No Braver Deeds*. He served on several museum, historical society and planning boards.

4. Similar Work: BKR completed the following National Register Nominations:

- Luce Farm, Stockbridge, VT (current project)
- Camp Marbury Historic District, Ferrisburgh, VT (current project)
- White River Junction Historic District Update, Hartford, VT (current project)
- Gilbert's Hill, Woodstock, VT (current project)
- Goodrich Four Corners District, Norwich, VT (current project)
- Advent Camp Meeting Grounds, Hartford, VT.

5. References

Matthew J. Osborn, AICP
Town of Hartford
White River Junction, VT (802) 295-3075

Peter Brink
Norwich Historic Commission
Norwich, VT 05055
(802) 291-0135

Martha Staskus
Vermont Environmental Research Associates,
Inc.
Waterbury Center, VT 05677
(802) 882-8446

Meg Campbell
Preservation Trust of Vermont
Bennington, VT
(802) 379-0

5. Resume

BRIAN L. KNIGHT
585 Nichols Hill Road, Dorset, Vermont 05251
(201) 919-3416
brianknight@fastmail.fm

EXPERIENCE

BRIAN KNIGHT RESEARCH

Historic Preservation Consultant, 1997-Present

Architectural Historian, Secretary of the Interior's Qualification Standards in Architectural History in accordance with 36 CFR Part 61.

- **National Register Nomination:** Luce Farm, Stockbridge, VT (In Process).
- **Community Education Outreach Program:** Hartford, VT (with LandWorks -In Process)
- **Section 106 Review:** 343 Safford Street, Bennington, VT (In Process)
- **National Register Nomination:** Roxbury Fish Hatchery, Roxbury, VT (In Process)
- **National Register Nomination:** Gilbert's Hill, Woodstock, VT (In Process).
- **National Register Nomination Update:** White River Junction Historic District, Hartford, VT (In Process).
- **Section 248 Review:** Above-Ground Historic Resources Evaluation Report Dairy Air Wind, Holland, VT (In Process).
- **National Register Nomination:** Goodrich Four Corners, Norwich, VT (In Process).
- **Historic Preservation Management Plan (Section 106):** Gilman Hydroelectric Facility, Lunenburg, VT (In Process).
- **City of Albany Historic Preservation Plan Scoping and Pre-Planning:** Albany, NY (2017)
- **St. Johnsbury Housing Study and Needs Assessment:** St. Johnsbury, VT (2017)
- **Integrity Assessment:** Cobb and Derby Mill and R.J. Kenney Building, Springfield, Vermont (2017)
- **Section 106/Act 250 Review:** Commons Building, Bennington College, VT (2016-2017).
- **Historic Structure Report, Equinox Clubhouse:** Equinox Resort, Manchester, Vermont (2015)
- **Visual Impact Study, Northern Pass:** New Hampshire. Conducted a review of proposed electric transmission line running approximately 140 miles through 31 New Hampshire towns. Assisted in developing a methodology for the review of impact on historic resources for compliance with federal regulations (2012-2014).
- **National Register Nomination:** Camp Marbury, Ferrisburgh, VT (2017); Advent Meeting Grounds, Hartford, VT (2016); Philip Livingston School, Albany, NY (2013); West Dover Historic District, West Dover VT (2010); A.H. Rice Silk Mill, Pittsfield, MA (2012); Camp Billings, Thetford, VT (2004); Dog Team Tavern, New Haven, VT (1998); Brooksville Adventist Church, New Haven, VT (1998).
- **Federal Tax Credit Applications, HPCA Part 1 & 2:** Waban Fire House, Newton, Massachusetts; 191 Pine Street, Portland, Maine; Cortes Street, Boston, Massachusetts (2009-2012).
- **Architectural and Historical Survey:** "Modernist Architecture of Burlington, Vermont" (2008).
- **Central Business District Architectural Survey:** Boston, MA (2009)
- **Shelburne Oral History Project:** Shelburne, VT (2003).
- **Historic Neighborhood Assessment:** Bennington, VT.

HILDENE, THE LINCOLN FAMILY HOME, Manchester, Vermont

Curator, 2003-2009

Led museum management, collections care, and archival work. Developed policies, standards, and programs pertaining to preservation, stewardship, development, use, and interpretation of a 412-

Proposal

National Register Nomination: Shelburne Falls

Shelburne, Vermont

acre historic site. The collection consisted of Abraham Lincoln family art, furniture, textiles, books and documents. Acted as collection manager, registrar, archivist, librarian, exhibit designer, educator and historian. Managed staff, interns and volunteers. Oversaw daily operations within historic home. Ensured guest satisfaction and safety.

PRESERVATION BURLINGTON, Burlington, Vermont

Executive Director, 2001-2003

Held responsibility for day-to-day management, public planning, grant writing, administration, public relations, marketing, board support, and project coordination. Led volunteer management and development. Oversaw fundraising through membership development, annual appeals and grant writing. Managed revolving loan fund, historic marker program, historic home tour and annual preservation award program. Served as liaison to city government. Created several partnerships with local, state and regional preservation organizations. Conducted historic preservation outreach and built/maintained organization website.

MASSACHUSETTS HISTORICAL COMMISSION, Boston, Massachusetts

Preservation Planner, Grant Coordinator, 1998-2000.

Managed federal/statewide historic preservation grant programs. Evaluated applications, determined successful grantees, prepared budgets/scopes of work, provided preservation/technical advice throughout project duration. Closed out financial documentation aspects of grant. Reviewed preservation easements, provided information to public regarding historic preservation programs and conducted site visits.

EDUCATION

UNIVERSITY OF VERMONT, Burlington, Vermont

M.S., Historic Preservation, 1996

B.A., Political Science, 1993