



Budget Schedule for Fiscal Year 2024-2025

August: Compile capital project ideas

September: Tabulate capital costs

October 4: Town Manager guidance and call for department submissions. Dept. consult as needed.

October 25: Department budget submission to Town Manager. Then follow all-dept. meeting, 1-on-1, and small group meetings with departments about operating budgets.

November 2: Planning Commission focus on CIP draft. Revise and warn for public hearing on Dec. 14.

Also: Finance Committee reviews and consults trends and options for capital and operations.

November 14: Selectboard reviews department concepts and expresses priorities

December 7: Finance Committee reviews trends and options for both capital and operations. Town Manager presents recommended budget to Selectboard.

December 12: Selectboard discusses and makes any initial changes to recommended budget. Selectboard warns Jan. 9 public hearing for Town and Schools budgets.

December 14: Planning Commission public hearing and voting on the Capital Improvement Program.

December 19: Town Manager publishes budget details, including revisions from Selectboard and Planning Commission. This date satisfies the Charter requirement for less than 4 weeks after submission.

January 9: Public hearings on Town and Schools budgets. Selectboard responds and deliberates. This date satisfies Town Charter requirement for hearing at least 45 days prior to Town Meeting.

January 16: Optional special Selectboard meeting for budget revisions if needed.

January 23: Selectboard regular meeting. Approve the budget. Warn the Town Meeting.

March 4: Town Meeting

March 7: Election Day

June 4: Water Commission public hearing and action on Water Fund budget

June 11: Selectboard public hearing and action on Wastewater & Stormwater Funds budgets

July 1: Start of FY 24-25