

**TOWN OF SHELBURNE  
DEVELOPMENT APPLICATION FEES  
Approved by Shelburne Selectboard January 30, 2024**

**1. BUILDING (ZONING) PERMITS\*\***

Residential	New Construction (1, 2, or multi-family) (includes mobile homes)	\$500 min. or \$.50 per sq. ft,* whichever is greater
	Additions/Accessory Structures	\$85 min. or \$.50 per sq. ft,* whichever is greater
Commercial & Industrial Use	New Construction	\$500 min. or \$.50 per sq. ft,* whichever is greater
	Additions/Alterations	\$85 min. or \$.50 per sq. ft,* whichever is greater
Zoning Permit Renewal prior to expiration		\$100
Home Occupation Permit		\$75
Sign Permit		\$100
Temporary Sign/Outdoor Display Permit		\$25 per sign
Fee for extraction, filling or removal of natural resource		\$100
Vegetation cutting permit		\$100
Certificate of Occupancy		\$85 per inspection
Administrative Site Plan Review/ Administrative Boundary Line Adjustment		\$250

\* Excludes driveway area. Also excludes parking areas.

\*\*Projects proposed by the Town or its CBCs are exempt from these fees.

**2. DEVELOPMENT REVIEW BOARD/PLANNING COMMISSION\*\***

Appeal Hearing	\$250, plus 3 <sup>rd</sup> party review fees
Sketch Plan review	\$300, plus \$25 per developed lot or unit
Final Plan or Form Based Zoning (FBZ) review	\$500, plus \$50 per developed lot or unit, plus 3 <sup>rd</sup> party review fees
Planned Unit Developments	Per Subdivision and Applicable Conditional Use Charges
Amendment to any existing subdivision	\$500, plus 3 <sup>rd</sup> party review fees
Conditional Use, Site Plan Review, and Variance	\$500, plus 3 <sup>rd</sup> party review fees
Design Review, including request for demolition of historic structure	\$75
Engineering review and inspection (construction phase)	Fees to be paid by applicant
Petitioned or requested amendments to Town Plan or Zoning Bylaws	\$150, plus legal ad cost for Planning Commission and Selectboard hearings plus \$265 if request is for a zone change that requires preparation of impact statement pursuant to 24 VSA, section 4441 (c) or 4384 (c)

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**3. WATER (Reflects water connection fees set 9/9/2019)**

1. Residential Connection Fee:		
a. Single Family Dwelling		\$1500.00 includes one 5/8”x3/4” meter*
b. Multi-Family Dwelling (with multiple meters)		\$1500.00 per meter, includes one 5/8”x3/4” meter*
c. Multi-Family Dwelling (with one meter)		\$1500.00 + \$1.66 x allocated gallons per day plus meter fee*
2. Commercial Connection Fee:		
a. Single Commercial Unit		\$2000.00 includes one 5/8”x3/8” meter*
b. Multi-Commercial (with multiple meters)		\$2000.00 per meter, includes one 5/8”x3/4” meter*
c. Multi-Commercial (with one meter)		\$2000.00 + \$1.66 x allocated gallons per day plus meter fee*
Water Allocation Fee		\$1.66 per allocated gallons per day
Spear Street Service area Reserve Capacity Fee		\$3.00 per allocated gallons per day

\* Meters larger than 5/8”x3/4” will be assessed on a case by case basis

**4. SEWER**

Aid-in Expansion Fee		\$16.31 per gallon/day
		<i>(Residential uses typically 210 gallons per day or \$3,425.10)</i>
Inspection fee:	Residential	\$50
	Commercial, Industrial	\$75

**5. IMPACT FEES\*\***

Recreation Impact Fee:	Single-Family Dwelling	\$1,864 +
	Multi-Family Dwelling	\$1,017/unit +
CVU Expansion Impact Fee:	Single-Family Dwelling	\$3,015 +
	Multi-Family Dwelling	\$1,044/unit +

+ Reduced by the amount of any credit established in the Town of Shelburne Impact Fee Ordinance.

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**Development Fees –effective January 30, 2024**

**(continued)**

**6. MISCELLANEOUS\*\***

After-the-Fact Permitting Supplemental Fee applied prior to issuance of Violation Notice	All standard fees, plus 50 % of those standard fees
After-the-Fact Permitting Supplemental Fee applied after issuance of Violation Notice	All standard fees, plus 100 % of those standard fees
Research Fee	\$50 per hour if > ½ hour
Recording Fee	\$15 per page, set by statute
Mylar Recording Fee	\$25 per page, set by statute
3 <sup>rd</sup> Party Review Fees	Passed through to applicant
Peddler’s License	\$15 for 7 days or less \$30 for 8 to 30 days \$50 for 31 to 90 days
R.O.W. Excavation Fee	\$250 plus \$250 deposit for each side of the road that is disturbed
Road Cut Fee	\$10 per sq. ft. of disturbed area
Public Road Inspection Fee	\$.25 per lineal foot or \$.10 per lineal foot plus engineering inspection fee

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